

LPNA 2019 NNO – Status and Action List, updated July 16

LPNA Board Meeting

Tuesday July 23, 2019 (Greg's house)

Called to order: 7:13 pm

- **ICE CREAM** - Greg has given order to vendor. It is 550 ice creams, 10% over last year.
 - Neapolitan - 125
 - Push Ups - 100
 - Superpops
RWB & cherry/pineapple) - 175
 - Rich Bars - 150
(cookies & cream)
- Status: **Greg** confirmed cost on July 16 to be \$700.

- **Crimson Blues Band** ✓ Amy confirmed the Band will attend. Herb covers power. \$200

- **Jump houses and Connect 4** ✓
 - Greg has ordered 2 Jump houses and one Connect 4 from iJump. They will be delivered approximately 2 hours before event.

- **Tables/chairs/canopies**
 - Greg has contacted Carlos. He is ready to support as last year. Need to stay in contact with him, weekly.

- **Brian the Bubble Guy.** Brian will not be at this year. May not have bubbles this year.
 - **Greg** has talked with Nate. He is unable to do it this year.
 - **Decided against this.**

- **Food** (cookies, hot dogs, buns), water/drinks, chips, etc
 - ACTION: **Amy** to get the condiments (relish and mustard), napkins (1). (smart&final)
 - ACTION: **Greg** and **Herb** to buy 600 hotdogs and buns and ice, water, rice krispy the day of the event.
 - ACTION: **Karen** to get ketchup
 - ACTION: **Greg** get aluminum foil & roasters for hot dogs. *Two roasters confirmed*
 - Status: Greg has confirmed his daughter will help with the hot dogs this year.
 - ACTION: Containers and ice for the water

- **Chalk Art Contest** (volunteers, and prizes✓)
 - ACTION: **Karen** to identify volunteers for judging. Place on Barbara's list
 - Status of prizes: **Karen** has purchased prizes. ✓
 - ACTION: **Barbara** will get mardi-gras beads

- **Volunteers!**
 - **Hot dogs - identify several more helpers**
 - **Chalk Art – identify judges**
 - **Jump Houses – identify 6 or so more helpers**

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- **Sign-up and ticket table - need to help Barbara this year.**
- **ACTION: Greg will send a letter to LPNA members for volunteers**
- **Wineman Pang: CERT table and neighborhood watch**

- **Invitees** - Mayor, D2 Office, SJPd, SJFD, CHP, PremierOne, Pesta & Pesta, Library, Boy Scouts, Churches...
 - Status:
 - Mayor - Greg has invited the Mayor. Chris Ratana has not confirmed
 - D2 Office ✓ - will be at the event.
 - SJPd ✓ - SJPd recruitment has confirmed will attend
 - SJPd Canine Unit ✓ - Captain Jason Dwyer confirmed K9 will attend
 - SJPd Merge Unit ✓ - Captain Jason Dwyer confirmed officers will attend.
 - CHP ✓ – CHP (Moe) has accepted.
 - Crime Prevention Specialist (NW) ✓ -- they may stop by for a bit but can't stay long. Will provide brochures to Greg.
Marina Chakmakjian, Rebekah Souza
 - Girl Scouts ✓ – Sandy Norman has confirmed they will attend.
 - Boy Scouts/Cub Scouts - Matt Sidlauskas has confirmed he will be involved in the flag ceremony.
 - Greg to confirm with Doug Fumagalli re Cub Scouts.
 - Library - Joan Bowlby confirmed
 - Churches - Greg has invited LDS (Buchanan) and Bernal Church (Weisenburger). Bernal Church does not want a table. LDS confirmed.
 - Premier One: Confirmed
 - Costco: Herb will f/u.
 - Grocery Outlet will have a table/tent

- **Donations**
 - Status:
 - Angie Cocke ✓
 - Pesta Pesta (possible)
 - Low & Whitte (confirmed)
 - ACTION: WHO ELSE – Jenn/Damon Holst Intero, other?

- **Other**
 - About US flyer (Karen will bring)
 - Greg and Karen: New LPNA banner (name and date)
 - **NNO at the Park** posters for placement around neighborhood
 - **Final approval from Katherine Lockwood at PRNS, 408-286-2682**
 - **Greg will work on advertising**
 - **A-frame is 2x3**

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ACTIONS:

Greg:

- Get information for a **Neighborhood Watch** table. Confirmed SJ Crime Prevention ✓
Specialists will attend for a short time. Joan will help with the table. ✓
- Confirmed with PRNS (Katherine Lockwood) the final event approval will be by July 19.
- Confirm ice cream cost on July 16. Confirmed that cost is \$700 ✓
- Reconfirm iJump (jump houses & Connect 4) on July 16. Confirmed that all is a go. ✓
- Connect with Carlos at end July
- Contacted Brian (bubble) to provide materials. Herb picked up material. ✓
- Get three roasters and aluminum foil, utensils for hot dogs.
- Confirm Library and 2 churches. They've been invited.
- Confirm with Doug Fumagalli re Cub Scouts flag ceremony
- Print and set the Reserved sign at the Picnic area the night before the event
- Get new LPNA banner (2.5'x5') the last week of July
- Establish Picnic Area at 8:00 a.m. the day of the event
- Hand washing station

Karen:

- Work with Amy and Barbara re food stuffs as above
- Identify Chalk Art volunteers. Place on Barbara's list
- Get prizes for the chalk Art Contest ✓
- Create a new edition of **About Us** for sign-in table. Print the new edition.
- **NNO in the Park** poster (~2'x2') design to place around neighborhood
- Next Door Save the Date post ✓

Barbara:

- Sign-in table with forms and tickets
- Set up a volunteer list for Chalk Art Contest and Jumpy House

Amy:

- Work with Karen re food stuffs as above
- Confirm Crimson Blues Band ✓

Alan: ✓

- Confirm he will do the photography/video ✓

Herb:

- Purchase hot dogs and buns the day of the event. Store in large cooler with ice.
- Confirm with Doug Fumagalli re Cub Scouts flag ceremony
- Invite Girl Scouts (Greg did so). Sandy confirmed they will attend. ✓
- Remind Park gardener to turn off the sprinkler system the night before.
- Fire extinguisher

ALL:

- **Help at the Neighborhood Watch table and Sign-in table**
- Discuss ways to get volunteers for the 2 Jump Houses
- Place **NNO in the Park** posters around the neighborhood week before event
- Advertise NNO on school electronic billboards?
- Establish picnic area at 8:00 a.m. the day of event (Greg)
- Help Carlos set up canopies, set up tables and chairs beginning 2:00 p.m. to 3:00 p.m.

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- Ice chests and ice for the water