

LPNA Board Meeting Agenda

Tuesday, June 12, 2018 (Greg's house)

Called to order: 7:27

Greg Peck—President, Karen Lattin—Vice President , Barbara Canup—Treasurer, Amy Georgiades—Secretary, Alan Chan—Member-at-large (excused), Herb Bowen --- Member-at-large

Previous general meeting minutes approved from May 31, 2018.

Reviewed items about information regarding NNO.

1. Hot Dog plan. Shaelyn Weiler (408)675-5544. She has 3 steamers.
 - a. Greg, Barbara, and Herb will supply one pot each.
 - b. Steamers need to be started two hours before the event.
 - c. Signs up for 'no dog' consumption.
 - d. Herb and Greg will request 600 hot dogs and buns.
 - e. Condiments (mustard, ketchup, relish combo) have been bought. Amy will get one paper Hot Dog Boat pack and individual plain Lays chips (10 boxes, if each has 50).
 - f. Hot dogs will be served from 5-7:30, but must be hot by 4:30.
 - g. Greg will also supply distilled water for the steamers.
 - h. Wash station will be provided. We will need hand sanitizer and soap and gloves.
 - i. Serving utensils to be provided by Greg.
2. Ice Cream-
 - a. Ice Cream will be served from 6-8 pm
 - b. Greg has called the Health Department to check if we can offer Kona Ice Cream
3. Tables-
 - a. Greg and Carlos will work on confirming the tables
 - b. PremierOne: (Barbara)
 - c. Boy Scouts: Reached out to Doug (pack leader)
 - d. Girl Scouts: (Herb)
 - e. Neighborhood Watch: Greg will reach out to Sonia
 - f. Library

- g. Bernal Churches: (Herb)
- h. LDS Church: Amy will talk to Barbara Buchanan (if she wants a table)
- i. D2 Table: Greg has already spoken to Sergio
- j. CERT Table: (Barbara)
- k. Great Oaks Water Company: (Herb)
- l. Costco: Herb contacted George (Marketing Manager). Requesting Hot Dogs, Buns and Water
- m. Pesta and Pesta: (Herb)
- n. Lucky's: Karen will request chips
- o. San Jose PD: (Greg)
- p. Fire Department: (Barbara)
- q. CHP (Greg)
- r. Engine 27: (Barbara)
- s. Environmental Groups (Karen)
 - i. Santa Clara Valley Water District
 - ii. Committee for Green FootHills
 - iii. AutoBahn
 - iv. Sierra Club
 - v. Green Belt Alliance

4. Event Layout

- a. Completed: Greg continues to follow-up regarding city ordinances. Will contact Suzanne Lew

5. Jumpy House

- a. Will have two jump houses
- b. Need a sign Children 6 and under, parents must stay with kids at all time (Amy)

6. Chalk Art event-Karen

- a. Karen made a sign-up sheet for each grade/age (K-4) (5-7) (8-12).
- b. McDonald's cards (\$10)
- c. Baskin Robbins (\$10)
- d. Boba Tea (\$10)

7. Other games (Corn Hole, Jenga, etc)

- a. Greg will bring Corn Hole
- b. Greg and Herb are making Jenga
- c. Ijump for Connect4
- d. Hula Hoop from Joan

8. Electrical for the band, steamers, jumpy houses
 - a. Ijump will provide generators for the jump houses
 - b. Herb and Greg will talk to Dan Greeley (park supervisor) to discuss electrical needs for jumpy houses and steamers.
9. Dog Biscuits: Karen will reach out to Lisa
10. Will work on getting sponsors
 - a. Amy will get a letter drafted for just the donations--completed
 - b. Greg will prepare letter for just the table—in progress
11. Site preparation on Tuesday, July 31 or the day of (Herb)
12. Greg invited Mayor Liccardo and Captain Fong
13. Herb will invite with Chief Mota (operations deputy chief)
14. K-9 Unit (Officer Tony and K-9 Mo): (Herb)
15. Sand bags required to hold tents down. Greg and Herb will take care of the canopies, tables and chairs and sand bags by contacting Carlos.
16. Karen will create a flyer for the neighborhood for NNO.
17. Barbara will order NNO tablecloth (\$8.00); NNO aprons (\$11)
18. Marketing: Fliers, school signs, ND, FB, website

***By July 6, everyone should send an email update to the entire team

Next Meeting set for June 17, 2018 at 7 pm

Meeting Adjourned: 9:40 pm

Volunteer List

1. Set up
2. Break down
3. Jump House
4. Hot Dogs
5. Art Chalk Judges (Karen)